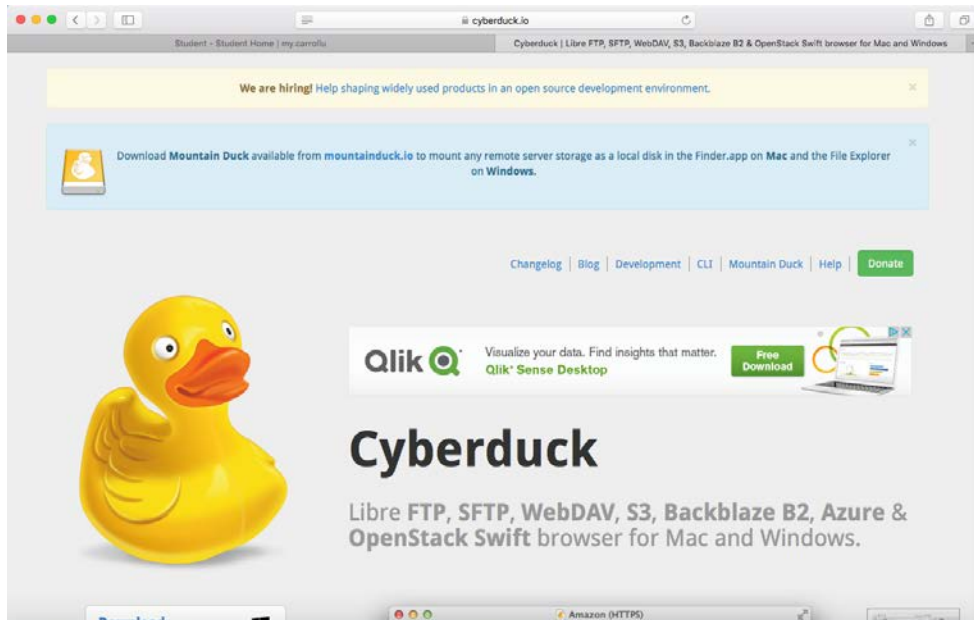


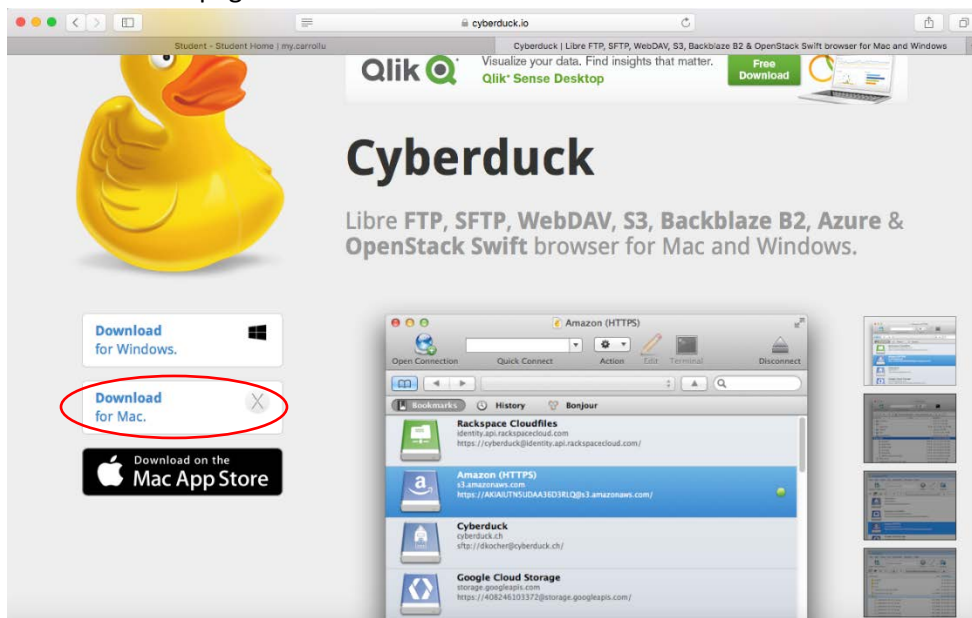
Connecting to the X: Drive on a Mac

Carroll University Information Technology Services

To connect to your X: Drive on a Mac, begin by opening safari and typing **cyberduck.io** in the address bar. Hit Enter. You should see the page below:

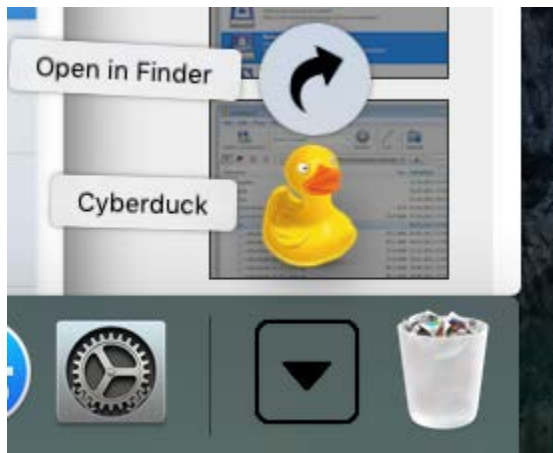


Scroll down the page and click the **Download for Mac:**

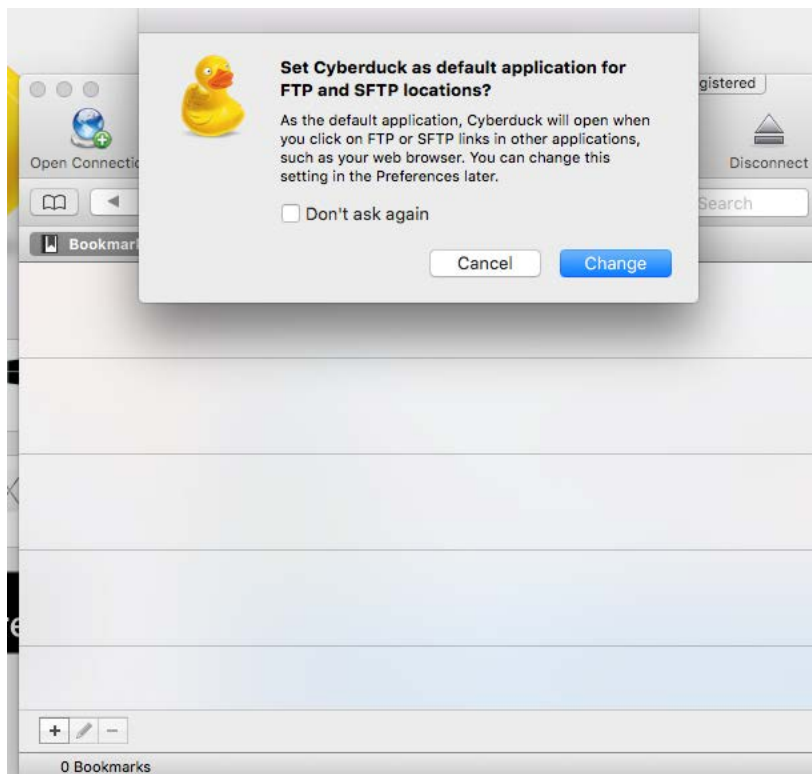


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Open the Downloads folder in your dock and click the duck icon:

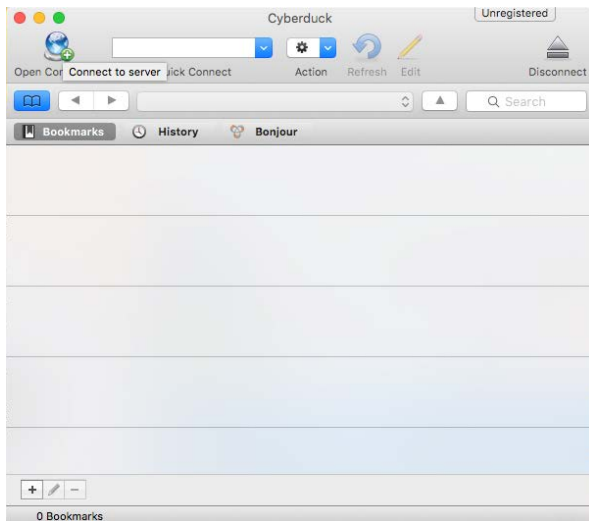


When Cyberduck opens, it will want to be set as the default FTP client, Click **Change**:



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Next, Click **Open Connection:**

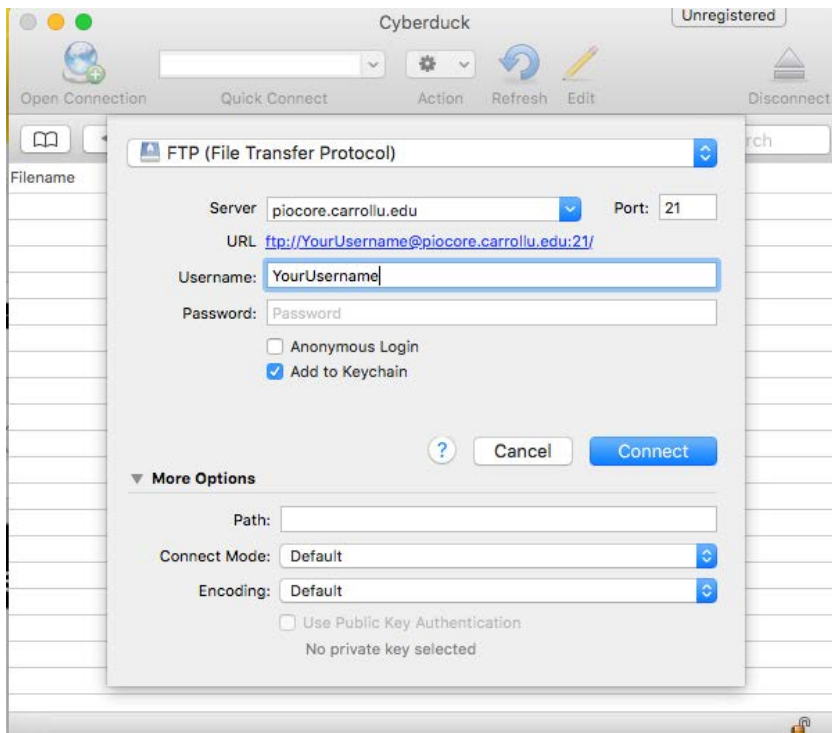


In the window that opens, enter the following

Server: piocore.carrollu.edu

Username: Your Carroll Username

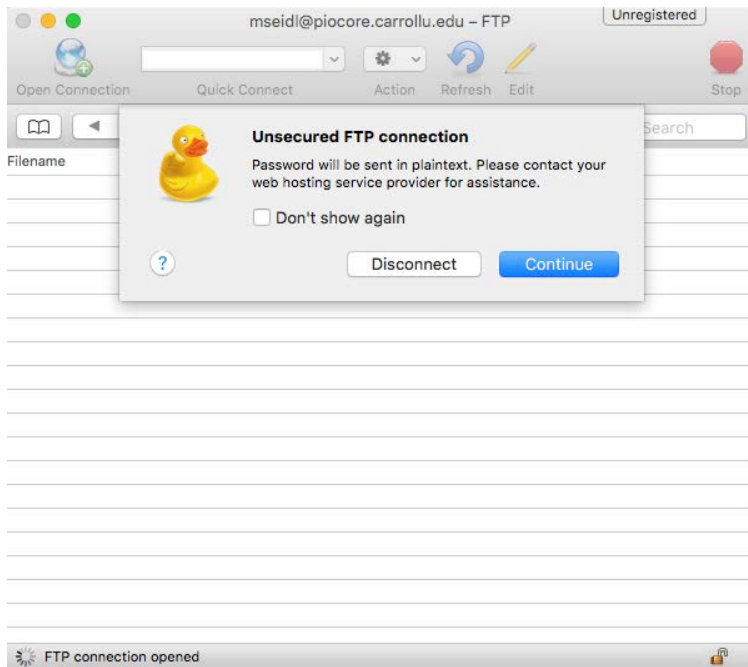
Password: Your Carroll Password



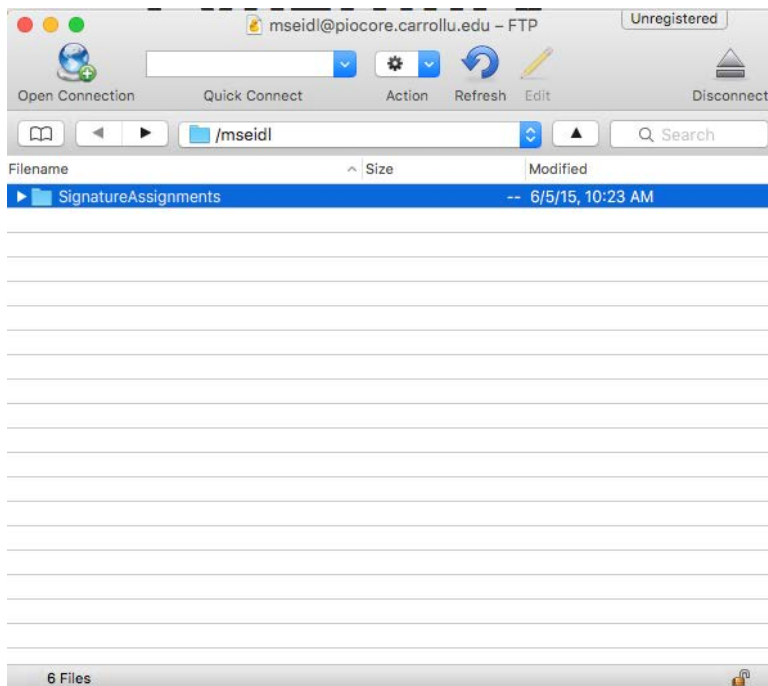
Click **Connect**.

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You will receive an unsecured FTP connection error, select **Don't Show Again**, then select **Continue**.

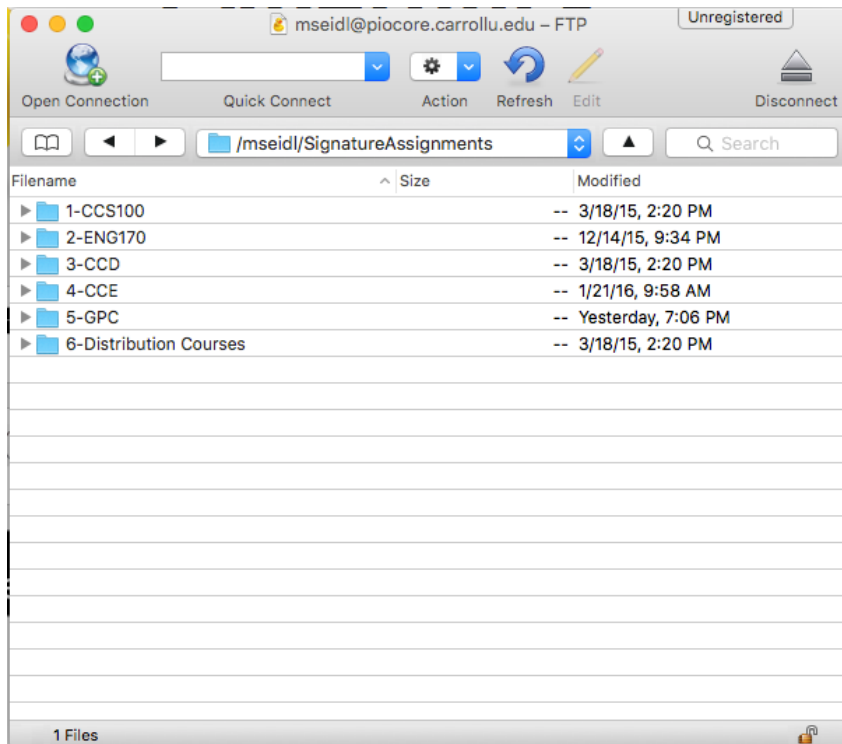


You will then have a window showing your X drive, Double Click **Signature Assignments**.



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You will then be presented with folders for each section of your **PioCore** course requirements:



You can now click and drag the required files from the folders on your computer into the correct folder within your **X Drive**.

If you have any questions or problems that occur throughout this process please call or email the Carroll University ITS Help Desk at (262) 524-7229 or helpdesk@carrollu.edu